



CHILDREN (N. IRELAND) ORDER 1995  
REGISTRATION OF CHILDMINDERS AND DAY CARE PROVIDERS  
**DAY CARE ANNUAL INSPECTION REPORT**

1. Personal Details					
Name of Facility: Bumbles		Soscare Number:			
Type of Facility: <b>Full Daycare</b>					
Address: 22 Knockbreda Road					
Postcode: Belfast BT6 0JA		Telephone No: 90645545			
Date Registered: 6.7.04.					
Date of Last Inspection: 21.7.10.					
Date of Current Inspection: 26.7.11			Inspecting Social Worker: Gail Young		
Number of Children Registered for:			Number of Children Currently on Roll:		
0 - 2 years )		0 - 2 years 15 (6 babies & 6-9 tots)			
2 - 5 years ) 50		2 - 5 years 32 (8 younger toddlers, 8 older toddlers, 16 pre schoolers)			
5 - 11 years		5 - 11 years			
Opening Hours					
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7.45 am	7.45 am	7.45 am	7.45 am	7.45 am	
5.45 pm	5.45 pm	5.45 pm	5.45 pm	5.45 pm	
2. Management					
Registered Person Details:					
Name: Patricia Maxwell		Private			
Address: 35 Cyprus Avenue Belfast					
Postcode: BT5 5NT		Telephone No: 07793018775			
Manager Details:					
Name: Miriam Scott					
Qualifications: NNEB First Aid Designated Child Protection Officer Training 4/2/11					
Vetting Completed: Yes			Date of Vetting: 12.10.07.		
Deputy:					
Name:					
Qualifications:					
Vetting Completed: Yes / No			Date of Vetting:		
3. Insurance					
Name of Insurance Company: Aviva					
Is Insurance Certificate Displayed?					YES

*Comments / Details*

.Insurance certificate valid until 31.1.11 and displayed in front hallway.

#### **4. Previous Inspection / Registration**

##### Conditions imposed & Recommendations raised in previous Inspection:

1. Confidentially policy to be updated to include reference to sharing information with other professionals.
2. The Nursery's mobile phone policy should be reviewed - staff should not have access to their mobiles while caring for children and phones with cameras should not be taken on Nursery outings.
3. Multicultural/disability resources throughout the Nursery are limited at present. Consideration should be given to expanding these, and to incorporating multicultural themes into programme - planning for each age group and events.
4. Programme planning and evaluation to be further developed within each room. It is recommended that the nursery seek advice and support from the Early Years Organisation on this.

##### Actions Completed/Addressed:

All of the above recommendations have been completed.

##### Outstanding Actions:

None

##### Additional Comments / Significant Changes since last inspection:

This facility has accessed short courses run by the Eastern Childcare Partnership and have attended Early Years Organisation cluster sessions. Lorraine Doherty (Early Years Advisor) is working with the nursery to further develop planning. Since the last Inspection Playstation has been registered (based in Rosetta Primary School). Bumbles have also developed a website for both staff and parents to access policies and other relevant information.

## 5. Staff

Please give details of all staff/students/volunteers and indicate if new since the last inspection

Name: Judith McWilliams New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: BTec National Diploma in Early Years 1996 Paediatric First Aid March 2012 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 16.6.10

Name: Katie Rea New Staff: <input checked="" type="checkbox"/>	Post: Nursery Assistant
Qualifications: Undertaking City and Guilds level 3 Diploma in Children's Learning and development (to be completed June 2013) Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 13.9.11

Name: Claire Atkins New Staff: <input checked="" type="checkbox"/>	Post: Nursery Supervisor
Qualifications: Chilcare Learning and Development Level 3 2008 Child Protection First Aid	
Vetting Completed: Yes	Date of Vetting: 9.1.12

Name: Shaima Ahmed New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: Five Star Teacher Training CITA 2005 Child Protection Training April 2012 Emergency First Aid October 2010	
Vetting Completed: Yes	Date of Vetting: 23.9.09.

Name: Laura Dooley New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: Level 3 Early Years Childhood 2001 Level 4 Montessori Early Years Childhood 2008 First Aid 2009 Keeping Safe Training 2010	
Vetting Completed: Yes	Date of Vetting: 17.11.09.

Name: Kerrie Burke New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: Foundation Degree in Early Childhood Studies 2011 Paediatric First Aid March 2012 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 10/12/2008

Name: Meta Heaney New Staff: <input type="checkbox"/>	Post: Nursery Asssitant
Qualifications: Childcare Learning and Development 0-3 years Child Protection Training April 2012 Paediatric First Aid May 2012	
Vetting Completed: Yes	Date of Vetting: 30.3.05.

Name: Lesley Wallace New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: Certificate in Early Years Paediatric First Aid November 2010	
Vetting Completed: Yes	Date of Vetting: 12/10/2007

Name: Heather King New Staff: <input type="checkbox"/>	Post: Nursery Supervisor
Qualifications: NVQ3 Childcare Learning Development 2008  Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 27/09/2006

Name: Linda Shorten New Staff: <input type="checkbox"/>	Post: Nursery Assistant
Qualifications: Paediatric First Aid November 2010 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 6.9.04.

Name: Patricia Henry New Staff: <input type="checkbox"/>	Post: Nursery Assistant
Qualifications: NVQ3 Children's Care, Learning and Development Food Safety in Catering Level 2 Paediatric First Aid November 2010 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 2.4.09.

Name: Lorraine Maxwell	Post: Cook / Driver
New Staff: <input type="checkbox"/>	
Qualifications: Food Hygiene Certificate 2007 Paediatric First Aid November 2010 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 6.9.04.

Name: Valerie Reilly	Post: Housekeeping
New Staff: <input type="checkbox"/>	Assistant
Qualifications: Basic Food Hygiene Cert 2010 Child Protection Training April 2012 Paediatric First Aid May 2012	
Vetting Completed: Yes	Date of Vetting: 9.3.08.

Name: Karen Armstrong	Post: Administrator
New Staff: <input type="checkbox"/>	
Qualifications:	
Vetting Completed: Yes	Date of Vetting: 22.6.08.

Name: Angela Bloomer	Post: Volunteer
New Staff: <input type="checkbox"/>	
Qualifications:	
Vetting Completed: Yes	Date of Vetting: 31/01/2006

Name: Kathleen Allison	Post: Nursery Assist
New Staff: <input type="checkbox"/>	
Qualifications:	
Vetting Completed: Yes	Date of Vetting: 30.03.2011

Name: Wendy Frazer	Post: Nursery Assist
New Staff: <input type="checkbox"/>	
Qualifications: Basic Food Hygiene 2010	
Vetting Completed: Yes	Date of Vetting: 07.04.2011

Name: Elizabeth Hanrahan New Staff: <input checked="" type="checkbox"/>	Post: Nursery Assist
Qualifications:  Child Protection Training April 2012 Paediatric First Aid 2012	
Vetting Completed: Yes	Date of Vetting: 28.9.11

Name: Susan McSperrin New Staff: <input checked="" type="checkbox"/>	Post: Nursery Assist
Qualifications:  Level 3 Childcare and Education 2012	
Vetting Completed: Yes	Date of Vetting: 12.03.12

Name: Amie Kane New Staff: <input checked="" type="checkbox"/>	Post: Student
Qualifications:	
Vetting Completed: Yes	Date of Vetting: 15.11.2011

Name: Olga Dundare New Staff: <input checked="" type="checkbox"/>	Post: Nursery Assistant
Qualifications:  Level 2 CCLD 2012	
Vetting Completed: Yes	Date of Vetting: 20.12.2010

Name: Victoria Malley New Staff: <input type="checkbox"/>	Post: Deputy Manager
Qualifications:  Early Years Professional Status 2010 Child Protection April 2012 First Aid November 2010	
Vetting Completed: Yes	Date of Vetting: 29.7.10

Name: Roisin Cassidy New Staff: <input checked="" type="checkbox"/>	Post: Nursery Assist
Qualifications:  NVQ 3 2010 Basic Food Hygiene 2010 Public First Aid November 2010 Child Protection Training April 2012	
Vetting Completed: Yes	Date of Vetting: 25.8.12

Name: Lorraine Campbell	Post: Supervisor
New Staff: <input type="checkbox"/>	
Qualifications: Advanced Cert Montessori 2009	
Vetting Completed: Yes	Date of Vetting: 08.07.2011

<b>6. Policies</b>	
Are the following policies available and adequate? If no please comment below	
<b>Aims and Objectives</b>	YES
<i>Comments:</i> This aims to provide children with quality care and education in a safe environment	
<b>Admissions</b>	YES
<i>Comments:</i> There is currently a waiting list of 6 children in operation. The facility aims to admit children from all cultures, religions and financial backgrounds and those with learning disabilities.	
<b>Settling In</b>	YES
<i>Comments:</i> Appropriate - there are five settling-in visits prior to a child starting full time in the Nursery. Staff are aware of the importance of working at a child's own pace. Parents are welcome to remain on the premises while children are settling in, and can be contacted by phone if necessary.	
<b>Confidentiality</b>	YES
<i>Comments:</i> This policy has been expanded to include the limits to confidentiality	
<b>Complaints Procedures for Staff</b>	YES
<i>Comments:</i>	
<b>Child Protection</b>	YES
<i>Comments:</i> Very comprehensive. Included flow chart detailing complaints procedures and relevant contact details.	
<b>Control / Behaviour Management</b>	YES
<i>Comments:</i> A comprehensive behavioural management policy is in place. The children are encouraged to make choices and to take responsibility for their actions. Clear and consistent explanations are offered and staff aim to set a good example to children and to provide interesting and appropriate play activities. Children are praised for good behaviours.	
<b>Staff Training and Induction</b>	YES



<i>Comments:</i> Induction work and on the job training is ongoing and recorded on First Steps. Short courses have been accessed through the Eastern Childcare Partnership. Staff have also attended Early Years Organisation Cluster sessions and Belfast Branch meetings. Miriam Scott and Lorraine Campbell attended the Early Years Organisation conference. Staff have also attended lectures on 'living with autism, progression and challenge in play for 5-11yr olds. Training has also been undertaken under the Management Analysis Programme and the training has now transferred to Investors in People training. Paediatric First Aid training will be accessed for those staff members who do not have this. In relation to child protection, in house training will be provided as well as sending staff on training accessed through ECP/Keeping Safe.	
<b>Equal Opportunities</b>	YES
<i>Comments:</i> All children will be respected and their individual potential recognised, valued and nurtured. Activities provided will offer the children opportunities to develop in an environment free from prejudice and discrimination.	
<b>No Smoking</b>	YES
<i>Comments:</i> Contained in both employee manual and parents' handbook.	
Have all policies been read by staff/students?	YES
Are policies available to parents?	YES
<b>Additional comments/details</b>	
All policies are read by staff / students as part of their induction process. Parents are asked to read and sign off on the Nursery Policies prior to their child's enrollment in the Nursery. Policies and Procedures are also available to parents on request at all times. A website has been set up containing all of the facilities policies and procedures for both staff and parents to access as needed. Policies are currently being updated to take account of the kids club and playstation groups.	

## 7. Procedures

Do the following meet satisfactory standards?

If no, please give details and state what action will be taken to rectify this.

<b>General Arrangements</b>	<b>Satisfactory / Unsatisfactory</b>
Arrival of children	YES
Collection for children	YES
Sick Children	YES
Medical Attention	YES
First Aid Kit	YES
Named First Aider: Miriam Scott, Judith McWilliam Date of Qualification: 2009	
<p><i>Comments:</i> Arrangements for the arrival and collection of children are satisfactory. Children are brought in and collected by a named person (usually parents and grandparents) and staff must be informed of any changes. Each child's approximate time of arrival and collection is recorded on a register. There is a weekly rota in place whereby staff 'meet and greet' parents at arrival and collections times. In the event of a child becoming unwell while in Nursery, the parents will be contacted and may be asked to collect the child. Staff will also seek advice from the Health Visitor if necessary and will ensure that the child is kept comfortable and reassured. There is a First Aid Kit in each room and parental consent is obtained for the administration of Calpol, Nurofen and Arnica cream.</p>	
<b>Record Keeping</b>	
Do the records kept pertaining to the children contain the under noted information?	
Child's Name:	YES
Address:	YES
D.O.B:	YES
Time of Arrival/Departure:	YES
Parents' Name Address & Tel No.:	YES
Significant Health Issues:	YES
Allergies:	YES
Immunisation Details:	YES
Dietary Requirements:	YES
GP Details:	YES
Records up to date:	YES
Accident/Incident Book Up to Date	YES
Roll Book Available & Marked Daily	YES
Comments Book Available to Parents	YES
<p><i>Comments:</i> Record keeping is of a high standard and records are updated on a regular basis. Accident/Incidents are recorded on separate sheets and signed off by staff and parents. The last entries were preschool 26/7/11; tots 6/7/11; older tots 4/7/11; younger tots 1/7/11. These sheets are collected by management and transferred onto the computer database. A comments book is available but parents do not use this</p>	

<b>Fire Safety</b>	
Alarm System	YES
Smoke Detectors	YES
Last Drill	25/07/2011
Time Taken	2 minute
Staff Responsible	Vicky Malley
Adequately Recorded	YES
Emergency Evacuation Procedures	YES
Fire Safety Risk Assessment carried out	NO
Fire Doors	YES
Fire Fighting Equipment	YES
Date of Last Service of Fire Fighting Equipment	01/04/2011
<p><i>Comments:</i>  The alarm system and fire fighting equipment were last checked in April 2011. The last fire drill was in July and this was appropriately recorded. Details of emergency evacuation procedures are displayed in each room and the assembly point is in the carpark. Emergency Exits are located at the kitchen and the back door to the carpark. There is no formal fire safety risk assessment. Risk assessment is carried out internally by staff.</p>	

<b>Child Protection</b>	
Do staff have a good knowledge and understanding of child protection issues?	YES
Are there effective procedures to follow in the event of allegations of abuse or neglect?	YES
Are staff aware of procedures should an allegation be made against them?	YES
Are child protection concerns dealt with effectively?	YES
Is there a designated member of staff for child protection liaison?	YES
<p><i>Comments:</i>  Miriam Scott has undertaken Designated Child Protection training and Judith McWilliams has accessed child protection training through Keeping Safe. The facility will continue to attempt to access further training opportunities for other staff members. Miriam reported that accessing this training has proved difficult. It was suggested that training is sought through the Keeping Safe programme and to stagger the training of staff. Miriam advised that staff have a good knowledge of child protection issues and that new members of staff are guided by management regarding policies/procedures.</p>	

<b>Disposal of Confidential records</b>
<i>Method:</i> All confidential records pertaining to children are shredded once the child has left the Nursery, with the exception of accident forms, which are retained. Confidential information is also stored on the First Steps computer programme this is pass word protected.
Carried out by: Miriam Scott and Patricia Maxwell.
<b>Supervision of Staff</b>
<i>Methods:</i> There are a number of staff supervision mechanisms in place. In addition to staff being supervised daily on an informal basis, there are also twice yearly staff appraisals and formal one to one sessions between management and staff should particular issues arise (this may also involve assessing training requirements for different staff members). Arrangements also operate an 'open door' policy, whereby staff can approach them as and when they need to discuss any concerns.
Carried out by Miriam Scott and Patricia Maxwell
<b>Parental Involvement</b>
<i>Extent:</i> The Nursery has a strong ethos of parental involvement. Parents have been involved in a carnival day; mad hatter's tea party and there is a yearly parents meeting.
<b>Staff Meetings</b>
<i>Frequency:</i> Staff meetings take place monthly. Supervisor meetings also take place on a regular basis. These meetings are formally recorded.
<b>Activities</b>
<i>Planning &amp; Evaluation:</i> Activities are planned with the use of evaluation forms. Miriam has attended training in relation to planning and the planning of activities continues to be developed. Lorraine Doherty, Early Years Advisor continues to work with the facility to improve planning strategies.

## 8. Behaviour Management

Procedures for behaviour management are understood and implemented by staff  
(Named member of staff responsible for behaviour management?)

All staff adhere to Bumble's Behavioural Managements Policy and the Nursery Manager states that she is confident in the ability of staff to apply this fairly and consistently, while acknowledging that they cannot become complacent in this area.

Strategies for dealing with behaviour are appropriate, understood and consistently applied

Strategies for dealing with challenging behaviour appear to be very appropriate. Staff take care to consider their tone of voice and the words they use when addressing behavioural issues. There is an emphasis to children on trying to pre-empt challenging behaviour before they happen and on explaining to children what constitutes 'acceptable' and 'unacceptable' behaviour'.

Good behaviour is valued and encouraged, according to children's different stages of development

Positive reinforcement is very much valued as a behaviour managements technique, while each child's age, developmental stage and individual needs are always taken into account.

Full consultation with parents about behaviour management

As noted previously there are good lines of communication between staff and parents which generally facilitates open discussion about behavioural issues. Should ongoing behaviour issues arise, the room supervisor will consult with the parents and may carry out observations of the child in question and complete a written report, a meeting will then be arranged to discuss how best to manage the behaviour and develop an appropriate action plan.

*Additional comments/details regarding Behaviour Management*

## 9. Special Themes

### Planning

*Describe:*

Activities are based around themes such as the seasons and multicultural events and are developed depending on what has or has not been successful. In planning activities, staff consider how children;s physical, intellectual, emotional and social development can be met.

*Additional comments/details:*

### Outings

*Where to?*

Walks in the local area, Ulster Museum, Belvoir Forest Park, the beach, Belfast Zoo.

*How organised:*

An outings planning sheet is used which covers numbers of children and staff attending, preparation requirements and outing time table.

*Transport:*

Car.

*Level of Supervision:*

A staff/child ratio of 1:2 is maintained on outings.

*Parental Permission:*

Parental consent is obtained prior to outings taking place.

*Parental Involvement:*

Not generally as parents are usually working

*Additional comments/details:*

### Networks

*Links with other day care providers:*

Playstation at Rosetta P.S; Knockbreda Nursery School

*Links with Schools:*

Rosetta P.S; Belfast Metropolitan College

*Links with Health Personnel:*

Michelle Dowling, Health Visitor

*Links with Social Services:*

Ann Doran, Early Years Team

*Any other visits/visitors, e.g. library, police, zoo:*

library, aquarium roadshow, lollipop man, magician, facepainter

*Additional comments/details:*

<b>10. Children 0-2 Years</b>	
<b>Does the facility cater for children aged 0-2 years</b>	YES / NO
If yes, please indicate whether the facility meets satisfactory standards in the areas below and give details of actions that need to be taken to rectify any shortcomings.	
<b>Accommodation &amp; Heating</b>	<b>Satisfactory / Unsatisfactory</b>
Office & Staff Space:	YES
Disability Access:	YES
Type of Heating: Oil	YES
Guards:	YES
Level of heat:	YES
Level of natural light:	YES
Level of ventilation:	YES
Arrangements for cleaning: Daily	YES
Is the overall standard of Accommodation & Heat satisfactory?	YES
<p><i>Additional Comments:</i>            Babies - 6mths-15mths. On the day of Inspection there were 4 babies and two staff. The standard of accommodation and heat is satisfactory. There is a disability access via a ramp at the front entrance. The room is cleaned daily by the Housekeeper and staff maintain standards of hygiene as appropriate.</p> <p>Tots 15mths - 2yrs. On the day of Inspection there were 7 children and 2 staff. The standard of accommodation and heat is satisfactory. There is a disability access via a ramp at the front entrance. The room is cleaned daily by the Housekeeper and staff maintain standards of hygiene as appropriate.</p>	
<b>Kitchen Facilities</b>	<b>Satisfactory / Unsatisfactory</b>
Food Preparation meets Health & Safety requirements:	YES
Arrangements for cleaning kitchen:	YES
Have children access to kitchen?	NO
If yes, are they supervised?	NOT APPLICABLE
Is the overall standard of kitchen facilities satisfactory?	YES
<p><i>Additional Comments:</i>            Babies - All food is prepared by the cook. The meal today is spaghetti bolognese and the snack apple/orange/banana. All babies eat in their room in highchairs supervised by staff members. The nursery received five scores on the door in their last kitchen inspection on 26/11/10.</p> <p>Tots - All food is prepared by the cook. The meal today is spaghetti bolognese and the snack apple/orange/banana. Tots eat at child sized tables. The nursery received five scores on the door in their last kitchen inspection on 26/11/10.</p>	

<b>Food &amp; Drink</b>	<b>Satisfactory / Unsatisfactory</b>
Drinking Water easily accessible:	YES
Snacks & Meals healthy and nutritious:	YES
Compliant with parental wishes:	YES
Safely stored:	YES
<i>Additional Comments:</i> Drinking water is accessible to this age group throughout the day. Snacks and meals appear healthy and nutritious and any allergies or specific dietary requirements are taken account of. All food is safely stored in kitchen cupboards or the fridge.	
<b>General Hygiene of Premises – Regular Cleaning</b>	<b>Satisfactory / Unsatisfactory</b>
Frequency of cleaning:	Daily
Is the overall standard of hygiene of the premises satisfactory?	YES
<i>Additional Comments:</i> As noted above, the premises is cleaned daily by the housekeeping assistant and on inspection there were high levels of hygiene throughout the Nursery.	
<b>Sleep Arrangements</b>	YES
Number of cots: 6 No. travel cots:	YES
Separate sleep room?	YES
How is it supervised? monitor and regular checks	
<i>Comments/Details</i> Babies - the babies sleep in cots in a separate sleep room which is adjacent to the baby room. There is a baby monitor in the room and checks are carried out by staff every ten minutes.  Tots - sleep mats are laid out for the children each day between 12pm and 2pm. The tots have there own sheets and blankets.	
<b>Play Space</b>	<b>Satisfactory / Unsatisfactory</b>
Indoor play space:	YES
Outdoor play space:	YES
<i>Additional Comments:</i> There is adequate indoor play space in both rooms, while the children also have the use of an outdoor area to the front of the nursery for physical play.	
<b>Security / Safety</b>	<b>Satisfactory / Unsatisfactory</b>
Doors:	YES
Windows / Glass:	YES
Controlled Access:	YES
All visitors identified:	YES
Designated rooms solely for care of children:	YES
Storage of cleaning material:	YES
Storage of Medication:	YES
Is the overall standard of Security & Safety satisfactory?	YES
<i>Additional Comments:</i> All visitors are identified and must sign in prior to entering the building and new staff are not expected to answer the door until they have familiarised themselves with parents and regular visitors to the Nursery. The front and side door are fitted with bells and are kept locked at all times. Cleaning materials are stored safely under the kitchen sink, while any medication is stored in cupboards out of children's reach.	



<b>Toilets &amp; Washbasins</b>	<b>Satisfactory / Unsatisfactory</b>
Number of Toilets: Children: Staff:	NOT APPLICABL
Number of Toilets at child height:	NOT APPLICABL
Number of Disabled Toilets:	
Are Toilets easily accessible?	NOT APPLICABL
Number of Washbasins: Children: Staff:	NOT APPLICABL
Number of Washbasins at child height::	NOT APPLICABL
Are Washbasins easily accessible:	NOT APPLICABL
Liquid Soap:	NOT APPLICABL
Towels: Paper / Other	NOT APPLICABL
Hygiene:	NOT APPLICABL
Is the overall standard of toilets & washbasins satisfactory?	NOT APPLICABL
<i>Additional Comments:</i> Not applicable for this age group.	
<b>Baby requirements</b>	YES
High chairs, etc: 6	YES
Staff seating: 1 chair in the corner	YES
Floor covering: vinyl	YES
Heat Levels: satisfactory	YES
<i>Comments/Details</i> Babies - There are six highchairs and one baby bouncer. Flooring and heating is appropriate.	
	<b>Satisfactory / Unsatisfactory</b>
<b>Arrangements for Nappy Changing</b>	YES
Suitably located?	YES
Plastic gloves available? disposable gloves	YES
Changing mat available?	YES
Disinfectant available?	YES
Bin for disposal of soiled nappies available?	YES
<i>Comments/Details</i> In both rooms children are changed in their rooms on changing mats. Parents provide nappies, wipes and creams, while plastic gloves and disinfectant spray are available.	

<b>Arrangements for feeding</b>	YES
Suitably located?	YES
Bottles supplied by?                      Parents	YES
Solid food supplied by?                      Facility	YES
Storage Facilities	YES
Heating Facilities	YES
How will staff feed children?	YES
Washing / Sterilising Facilities:	YES
<i>Comments/Details</i>	
Babies - feeding arrangements are satisfactory. Parents provide formula milk and bottles are heated in the kitchen. Bottles are sent home every evening to be sterilised. Staff support and encourage children to eat at mealtimes and all solid food is supplied by the facility.	
Tots - the children eat at child size tables in their room. Flooring is appropriate (carpet).	
<b>Equipment</b>	<b>Satisfactory / Unsatisfactory</b>
Sufficient play equipment and materials:	YES
Age appropriate:	YES
Furniture and equipment in good order:	YES
Equipment meet developmental needs of children:	YES
Easily accessible:	YES
Promotes cultural awareness:	YES
Storage Facilities:	YES
Arrangement for cleaning toys:	Daily
Is the standard of equipment satisfactory?	YES
Adequate number of child size chairs and tables for groups of children to play and eat together:	YES
<i>Comment on adequacy and suitability of equipment for age and stage of children.</i>	
Babies - There is a good range of age appropriate resources	
Tots - There is a good range of age appropriate resources	
<b>Arrangements for outings</b>	YES
Staff ratio to children when out:    1:3	YES
Buggies, reins etc.	YES
Emergency / Contingency plans:	YES
Procedures for written parental permission:	YES
<i>Comments/Details</i>	
Babies - ratio 1:3 - the children are taken for walks in the local area and written parental consent is obtained.	
Tots - ratio 1:2 - the children are taken for walks in the local area	

<b>Equipment</b>	<b>Satisfactory / Unsatisfactory</b>
<b>Water</b>	YES
Protective Clothing:	YES
<i>Tools – Give details</i> Babies - sea creatures, stacking cups Tots - buckets, spades, water animals	
<i>Additional comments/details</i> Babies - water play is provided in the room via a water tray or a paddling pool. Different textures are also used cooked pasta, cereals, jelly and cream. This activity is provided once a week.  Tots - water play is incorporated into the weekly plan. This can take place outdoors or in the room	
<b>Dough</b>	NOT APPLICABLE
Protective Clothing:	NOT APPLICABLE
<i>Tools – Give details</i>	
<i>Additional comments/details</i> Babies - This activity is not appropriate for this age group Tots - the children make play dough with different colours and use this three times per week	
<b>Paint</b>	YES
Table Top:	NOT APPLICABLE
Easels:	NOT APPLICABLE
Paper:	YES
Protective Clothing:	YES
<i>Additional comments/details</i> Babies - the children carry out ice cube painting and also use their hands and feet. this takes place on the floor or in highchairs. Paintings of hand prints were displayed on the walls at the time of Inspection.  Tots - the children paint daily on the table top. Handprints and paper painted plates were displayed on the walls	
<b>Imaginative Play</b>	YES
<i>Presentation of Dressing-up clothes</i> Babies - a fabric box is available for the children to feel textures Tots - dressing up box is available. This is stored in a cupboard	
<i>Types:</i> Tots - costume dresses, hats, bags	
<i>Mirror:</i> yes - low level	
<i>Additional comments/details</i> Tots - dressing up takes place twice weekly	

<b>Books</b>	YES
<i>Variety/Condition</i> <b>Babies - There is a good range of age appropriate books in good condition</b> <b>Tots - There is a good range of age appropriate books</b>	
<i>Suitability?</i> <b>Babies - Age appropriate 'Little Penguin Dives in' 'Puppy &amp; Baby'</b> <b>Tots - Age appropriate ' What do i look like' ' The little ladybirds' 'Shapes are fun"</b>	
<i>Situated in quiet area?</i> <b>Babies - in the corner of the room</b> <b>Tots - situated in the corner of the room</b>	
<i>Comfort Level</i> <b>Babies - cushions provided to promote comfort</b> <b>Tots - large cushions provided to promote comfortt</b>	
<i>Additional comments/details</i> <b>Babies - books are replaced when needed and are rotated regularly from the upstairs library. This activity takes place daily</b> <b>Tots - books are replaced when needed and are rotated from the upstairs library. Reading takes place daily and books are available at any time for the children - placed in different locations around the room for easy access</b>	
<b>Floor Toys</b>	YES
<i>Range:</i> <b>Babies - Age appropriate</b> <b>Tots - Age appropriate</b>	
<i>Variety:</i> <b>Babies - soft toys, stacking cups, push along toys, activity centre, treasure baskets, ball pool, cars, trucks, planes, musicl instruments, duplo, waffle bricks, little people</b> <b>Tots - garage, cars, trucks, books, jigsaws, waffle blocks, train set, duplo, wonder cubes, octon, raod track, little people</b>	
<i>Additional comments/details</i> <b>Babies - There is a fcous on heuristic play via treasure baskets containing rolling pins, keys, pegs, gloves, whisks. There are also shakers with sequins and socks filled with clover and jelly. Duplo and waffle bricks are borrowed from the tots room and incorporated into the weekly activities</b>	
<b>Table Top</b>	YES
<i>Range</i> <b>Babies - the children use their highchairs for table top play</b> <b>Tots - age appropriate activities</b>	
<i>Variety</i> <b>Babies - suction toys, rattles, jungle animals</b> <b>Tots - musical instruments, trucks, tea party set, jigsaws, playdough, painting, lego, duplo, waffle blocks</b>	
<i>Additional comments/details</i> <b>Babies - other resources are borrowed from tots.</b>	

<b>Physical Play</b>	YES
<i>Large Equipment (Climbing Frame)</i> See outdoor play	
<i>Ride-on-toys (trampoline)</i> mats, rockers, cars, slide, mini jungle gym, sand/water tray	
<i>Other</i> tunnels, tents, slide, ballpool	
<i>Additional comments/details</i> <b>Babies - physical play takes place in the room and in the garden. Equipment can be brought into the room to facilitate physical play</b> <b>Tots - space is cleared within the room to facilitate dancing and physical activity with tunnels and balls</b>	
<b>Music</b>	YES
<i>Instruments Type</i> <b>Babies - shakers, symbols</b> <b>Tots - accordian, symbols, shakers, piano</b>	
<i>Rhymes/Songs</i> <b>daily</b>	
<i>Additional comments/details</i> <b>Babies - C.D's are played daily and song time takes place every day. Instruments are borrowed from tots twice a week</b> <b>Tots - music with instruments is provided three times per week and is included in song time</b>	

<b>Outdoor Play</b>	<b>Satisfactory / Unsatisfactory</b>
<b>Safety</b>	YES
<i>Comments/details</i> Babies - the children use the front garden in good weather. The garden is fully enclosed Tots - the children use the front garden which is fully enclosed. The children were in the garden over the Inspection	
<b>Supervision/Staff-Children ratio</b>	YES
<i>Comments/details</i> Appropriate - as in room. Cover may also be arranged if a staff member is inside changing a child. However, the group tend to come in together so that individual staff members are not left alone with a child due to child protection reasons.	
<b>Surface</b>	YES
<i>Comments/details</i> safety surface	
<b>Toys</b>	YES
<i>Comments/details</i> balls, rockers, trucks, cars, mats	
<b>Equipment e.g. Swings</b>	YES
<i>Comments/details</i> small slide	
<b>Potential Hazards</b>	NO
<i>Comments/details</i> None observed	

<b>10. Children 0-2 Years continued</b>	
<b>Care, Learning &amp; Play</b>	
	<b>Satisfactory / Unsatisfactory</b>
Is there a stimulating range and balance of activities which help children make progress in all areas of their development?	YES
Do staff observe, assess and record what children do to help them plan the next steps on children's play and learning?	YES
Are the staff's written assessments available?	YES
Is there feedback to parents if areas of concern?	YES
Do children make decisions, explore, investigate and relate to others?	YES
Are the children involved interested and enjoy their play?	YES
Are staff interested in what children do and say? (Talk and listen to them; ask questions to make them think; respond to children's interests; praise and encourage them)	YES
<p><i>Comments</i></p> <p>Babies - There is a stimulating range and balance of age appropriate activities provided to encourage and stimulate all areas of development. Activities are provided that the babies enjoy. A daily record is kept on each child providing details of feeding, nappies, sleep and activities. These are sent home daily for the parents to read. Any concerns noted are discussed with parents as necessary.</p> <p>Tots - There is a stimulating range and balance of age appropriate activities provided to encourage and stimulate all areas of development. Each child has their own folder and observations are carried out to assess children's physical, social, intellectual and language development. All significant milestones are recorded. These observations are used to plan activities. A room diary is also kept and a daily diary is completed and sent home to parents each evening. Any areas of concern are shared with parents by staff</p>	
<b>Daily Programme/Routine</b>	YES
<p><i>How is group sub-divided (e.g. non-mobile/wobblers and mobile)</i></p> <p>Babies - Within the baby room there are both mobile and non mobile children. The room is not sub divided, although there is close supervision by staff to ensure all children's safety.</p> <p>Tots - all of the children are mobile</p>	
<p><i>Comments/Details re daily programme</i></p> <p>Babies - The daily routine in the baby room is very flexible and focuses on heuristic, physical play, and structured play.</p> <p>Tots - the routine in this room is more structured and consists of sensory play, free play, song time, physical play and structured play. Themes are used to plan activities i.e safari and beach.</p>	

## 10. Children 0-2 Years continued

### Awareness of Multi-Cultural, Disability and Additional Needs

	Satisfactory / Unsatisfactory
Is there access to appropriate toys, learning resources and equipment for all children?	YES
<i>Comments:</i> All of the children in these rooms have equal access to toys and learning resources, regardless of age, gender, disability, ethnicity or religious/cultural background. This is in accordance with the Nursery's Equal Opportunities Policy.	
Do resources reflect positive images of culture, ethnicity, gender, disability and children with additional needs?	YES
<i>Comments:</i> Babies - resources reflect positive images of culture, ethnicity, gender and disability via dolls, poster and books  Tots - resources reflect positive images of culture, ethnicity, gender and disability via jigsaws, dolls, music, posters and books	
Are there mechanisms for consultations with parents and other agencies to meet all children's needs?	YES
<i>Comments:</i> There are sound mechanisms in place for consultation with both parents and other agencies (.e.g Social Services, Health Visitor) as appropriate to ensure that children's needs are met.	
Are all children valued and included and their individual needs met?	YES / NO / NA
<i>Comments:</i> Staff in both rooms appear to respect and value children as individuals and appear committed to meeting each child's unique needs.	



<b>10. Children 0-2 Years continued</b>	
<b>Comment On the Following</b>	
	<b>Satisfactory / Unsatisfactory</b>
Staff / Child Interaction	YES
<p>Babies - the children were having snack at the time of Inspection. The four children were in their highchairs supervised by staff. One member of staff went to the kitchen to get the snack for a very short period of time. A child scratched another child on the cheek, this was assessed appropriately by staff and cream applied to the area. This incident was recorded satisfactorily on an accident/incident sheet. After snack some babies played with the treasure baskets and enjoyed this activity. Staff were observed to encourage and support children in their play. The staff related to children with warmth.</p> <p>Tots - the children were engaged in free play/floor play during Inspection. Some children were looking at books and others playing with soft toys or cars. There were 2 staff members present, one was changing a child on the changing mat. The other was helping a child complete a jigsaw. A good level of guidance and supervision was observed to enhance safety and a child was redirected to an alternative activity. Children were spoken to in warm tones and engaged positively with all children.</p>	
Child / Staff Interaction	YES
<p>Babies - the children appeared comfortable, settled and happy in the presence of staff.</p> <p>Tots - Children were observed seeking out staff members for guidance on activities. Staff members were observed answering children's questions and offering praise. All children presented as relaxed and happy in the presence of staff</p>	
Child/Child Interaction	YES
<p>Babies - Through the inspection visit, the children played independently of each other, in keeping with their developmental stage.</p> <p>Tots - there were no behavioural issues noted and the children played well together</p>	
Staff Relationships	YES
<p>Babies - Staff relationships appear to be satisfactory. The supervisor in the baby room has advised that staff work as a team and are aware of the daily routine.</p>	
General atmosphere of group (e.g. noisy, quiet, busy, happy etc)	YES
<p>Babies - the children presented as calm, happy and relaxed.</p> <p>Tots - this was a busy, relaxed and happy group</p>	
Are all children's needs being met as their ability progresses?	YES
<p>On inspection all of the children appeared to be well stimulated and enjoying the activities available to them. Staff appear to be tuned in to children's evolving needs and committed to ensuring that these are met.</p>	
Key worker System	NO
<p>There is no key worker system in operation - staff share responsibility for all children.</p>	

Feedback to parents. How?	YES
Verbal feedback, daily record books, parents notice board, yearly parents meeting.	

## 11. Children 2-3 Years

<b>Does the facility cater for children aged 2-3 years</b>	YES
If yes, please indicate whether the facility meets satisfactory standards in the areas below and give details of actions that need to be taken to rectify any shortcomings.	
<b>Accommodation &amp; Heating</b>	<b>Satisfactory / Unsatisfactory</b>
Office & Staff Space:	YES
Disability Access	NO
Type of Heating: Oil	YES
Guards:	YES
Level of heat:	YES
Level of natural light:	YES
Level of ventilation:	YES
Arrangements for cleaning: Daily	YES
Is the overall standard of Accommodation & Heat satisfactory?	YES
<p><i>Additional Comments:</i>                      Younger Toddlers 24mths-30mths - In the younger toddlers room there were seven children and 2 staff present. The general standard of accommodation and heat is satisfactory, although there is no disability access due to the room being located upstairs. The room is cleaned daily by the nursery's housekeeping assistant, while staff share responsibility for general cleaning and tidying duties.</p> <p>Older toddlers 30-36mths. There were five children and 2 staff present. The general standard of accommodation and heat is satisfactory, although there is no disability access due to the room being located upstairs. The room is cleaned daily by the nursery's housekeeping assistant, while staff share responsibility for general cleaning and tidying duties.</p>	
<b>Kitchen Facilities</b>	<b>Satisfactory / Unsatisfactory</b>
Food Preparation meets Health & Safety requirements:	YES
Arrangements for cleaning kitchen:	YES
Have children access to kitchen?	NO
If yes, are they supervised?	NOT APPLICABLE
Is the overall standard of kitchen facilities satisfactory?	YES
<p><i>Additional Comments:</i>                      As noted previously, the kitchen facilities are clean and hygienic and received five stars from Belfast City Council's 'scores on the doors'. The toddlers eat in the dining area, but do not have access to the kitchen at any time.</p>	

<b>Food &amp; Drink</b>	<b>Satisfactory / Unsatisfactory</b>
Drinking Water easily accessible:	YES
Are snacks provided?	YES
Are main meals provided?	YES
Is food cooked on premises?	YES
Snacks & Meals healthy and nutritious:	YES
Catering for individual tastes and cultures:	YES
Food provided by : Facility	YES
Compliant with parental wishes:	YES
Safely stored:	YES
<i>Additional Comments:</i> Drinking water is accessible to the toddlers throughout the day - jugs and cups are set up in each room. Snacks and main meals are provided by the Nursery - the meals appear balanced and nutritious and includes options such as soup, shepherd's pie, tuna bake, Spanish chicken and spaghetti bolognese, as well as a daily vegetarian option, such as quorn, vegetable soup or vegetable fingers. The meal today was spaghetti bolognese. All food is safely stored in kitchen	
	<b>Satisfactory / Unsatisfactory</b>
<b>Rest Arrangements</b>	YES
Suitable location	YES
Adequate amount of provision e.g. sleep mats?	YES
How will it be Supervised?	YES
<i>Additional Comments:</i> The younger toddlers room is used for sleeping, as the majority of the older toddlers do not go for a nap during the day. An adequate number of sleep mats is provided. Seven children from the younger toddlers are due to move to the older toddler group and will remain in their current routine for a period of time before progressing to no sleep in the day.	
<b>Play Space</b>	<b>Satisfactory / Unsatisfactory</b>
Indoor play space:	YES
Outdoor play space:	YES
<i>Additional Comments:</i> Both the younger and older toddlers rooms are spacious, while the children have the use of the Nursery's side garden on a daily basis for outdoor play.	
<b>Security / Safety</b>	
Doors:	YES
Windows / Glass:	YES
Controlled Access:	YES
All visitors identified:	YES
Designated rooms solely for care of children:	YES
Storage of cleaning material:	YES
Storage of Medication:	YES
Is the overall standard of Security & Safety satisfactory?	YES
<i>Additional Comments:</i> As noted previously, the overall standard of safety and security in the nursery is satisfactory.	

<b>Toilets &amp; Washbasins</b>	<b>Satisfactory / Unsatisfactory</b>
Number of Toilets: Children: 5 Staff: 1	YES
Number of Toilets at child height:	YES
Number of Disabled toilets:	YES
Are Toilets easily accessible:	YES
Number of Washbasins: Children: 4 Staff: 1	YES
Number of Washbasins at child height:	YES
Are Washbasins easily accessible:	YES
Liquid soap	YES
Towels: Paper	YES
Hygiene:	YES
Is the overall standard of toilets & washbasins satisfactory?	YES
<i>Additional Comments:</i> There are five children's toilets, located on each floor of the nursery, which the toddlers have access to. Some of the children are toilet training and will be brought to the toilets by staff and help provided, while those who are already trained are encouraged to use the toilets independently. There are six fixed times for toileting, toileting on demand is also facilitated. There is a book area for children to access books when waiting for the toilet.	
<b>Arrangements for toileting, nappy changing</b>	YES
Suitably located:	YES
<i>Additional Comments:</i> There is a nappy changing mat available in the younger toddler's room. Parents provide wipes, nappies and cream.	

<b>General Hygiene of Premises – Regular Cleaning</b>	<b>Satisfactory / Unsatisfactory</b>
Frequency of cleaning	Daily
Is the overall standard of hygiene of the premises satisfactory?	YES
<i>Additional Comments:</i> A high standard of hygiene is maintained both across these two rooms and throughout the nursery.	

<b>Equipment</b>	<b>Satisfactory / Unsatisfactory</b>
Sufficient play equipment and materials	YES
Age appropriate	YES
Furniture and equipment in good order	YES
Equipment meet developmental needs of children	YES
Easily accessible	YES
Promoting cultural awareness	YES
Storage facilities available:	YES
Arrangement for cleaning toys:	Daily
Is the overall standard of equipment satisfactory?	YES
Adequate number of child size chairs and tables for groups of children to play and eat together	YES
<i>Additional comments/details:</i> There is a good range of play equipment and activities provided, which can be interchanged between the younger and older toddlers rooms. All of the equipment available is in good condition and is shared appropriately. Open units are used to allow easy access for the children.	
<b>Equipment Available</b>	
<b>Sand</b>	YES
Wet Sand:	YES
Dry Wet:	YES
Protective Clothing:	NO
Tools – Give details sieves, scoops, buckets, spades	
<i>Additional comments/details:</i> Younger toddlers - sand is available every other day. This is interchanged with water play. Children are encouraged to tidy up this area.  Older toddlers - sand play is available every other day and can take place in the room or in the side garden	
<b>Water</b>	YES
Protective Clothing	YES
<i>Tools – Give details</i> Younger Toddlers - cups, saucers, pots Older toddlers - dinosaurs, funnels, sieves, pouring cups, empty bottles	
<i>Additional comments/details</i> <b>Older toddlers - water play is provided every other day</b> <b>Water play is also available outside in the side garden area in good weather</b>	

<b>Dough</b>	YES
Protective Clothing	YES
<i>Tools – Give details</i> cutters, shapes, rolling pins	
<i>Additional comments/details</i> Younger toddlers - the children help make play dough on a Monday and use this twice week. It is also offered between planned sessions. Different textures are also used i.e gloop. Older toddlers - the children help make their own play dough. Different colours and glitter are used	
<b>Paint</b>	YES
Table Top	YES
Easels	YES
Paper	YES
Protective Clothing	YES
<i>Additional comments/details</i> Younger toddlers - painting is provided daily and can be free painting or structured painting. The children also carry out glueing and sticking exercises. A good range of junk art materials are available and octopus and handprint displays were noted on the walls during the Inspection Older toddlers - painting is provided daily on the table top or mats on the floor. The children also do glueing and sticking and use different fabrics. The children's artwork was clearly displayed on the walls. Staff advised the children had used trucks to print tyre marks.	
<b>House Corner</b>	YES
<i>Variety and condition of equipment</i> Younger toddlers - This area had been transformed into a beach - the theme for July.  Older toddlers - there was no house corner set up at the time of Inspection. This area is generally based on themes i.e travel agents, the beach. The theme was in the midst of changing and had not been transformed. This group have access to the pre-school home corner range which is portable	
<i>Lay Out</i> Younger toddlers - located in the corner of the room -dolls, cots, umbrella, rubber rings, arm bands	
<i>Additional comments/details</i>	

	<b>Satisfactory / Unsatisfactory</b>
<b>Imaginative Play</b>	YES
<i>Presentation of Dressing-up clothes</i> Younger toddlers - Good selection and in good condition Older toddlers - Good selection and in good condition	
<i>Types:</i> Younger toddlers - builder, princess, penguins, fireman, police, nurse, vet, GP, hippo costume Older toddlers - spiderman, builder, multicultural dresses, accessories	
<i>Mirror:</i> Younger Toddlers - at low level beside the window Older toddlers - low level and small mirrors available	
<i>Additional comments/details</i> Younger toddlers - located in a dressing up box on the landing. This group borrows dressing up from the pre-school room Older toddlers - located on the landing area . Dressing up is themed and this group can borrow resources from other groups. Dressing up can be used at story time.	
<b>Books</b>	YES
<i>Variety/Condition:</i> Younger toddlers - Age appropriate and in good condition Older toddlers - Age appropriate and in good condition	
<i>Suitability?</i> Younger toddlers - Age appropriate 'Scruffy Teddy' 'Where's that Duck' Older toddlers - Age appropriate 'Chocolate Mousse for Greedy Goose' 'Wild Animals' 'Engines' 'Small Animals'	
<i>Situated in quiet area?</i> Younger toddlers - located at soft area Older toddlers - located in story corner	
<i>Comfort Level:</i> Younger toddlers - mats and cushions provided for comfort Older toddlers - mats and cushions are provided	
<i>Additional comments/details:</i> Younger toddlers - Children can access books throughout the day. There is a daily story time. Older toddlers - story time takes place at circle time 9.15 daily. Books are rotated and themed.	



	<b>Satisfactory / Unsatisfactory</b>
<b>Floor Toys</b>	YES
<i>Range:</i> Younger toddlers - Age appropriate Older toddlers - Age Appropriate	
<i>Variety:</i> Younger toddlers - mega blocks, wooden blocks, tea set, poly pockets, farm safari blocks, trucks, cylinders, heuristic play (cones, corks, tins, pegs, rollers) Older toddlers - lego, construction, big jigsaws, dolls house, car mat, cars, tents & tunnels, blocks and games	
<i>Additional comments/details</i>	
<b>Table Top</b>	YES
<i>Range:</i> Younger toddlers - Age appropriate Older toddlers - Age appropriate	
<i>Variety:</i> Younger toddlers - puzzles, waffles, lego, jigsaws, colouring in, nose game, snap game, peg boards, duplo Older toddlers - arts & crafts, pegs, jigsaws, nose game, sensory board, tweezer game	
<i>Additional comments/details</i> Younger toddlers - heuristic play is encouraged with a range of natural materials	
<b>Physical Play</b>	YES
<i>Large Equipment (Climbing Frame)</i> see outdoor play	
<i>Ride-on-toys (trampoline)</i> see outdoor play	
<i>Other</i>	
<i>Additional comments/details</i> Younger toddlers - space can be cleared for physical play. Tunnels, tents, cars, balls are brought into the room for physical play. Older toddlers - space can be cleared within the room for physical play	
<b>Music</b>	YES
<i>Instruments Type</i> Younger toddlers - shakers, tambourines, heuristic play (metal tubs and sticks) Older toddlers - zylophone, rainmaker, tambourines, maracas, castanets	
<i>Rhymes/Songs</i> Younger toddlers - takes place on a daily basis. Every two weeks a new song is introduced Older toddlers - takes place daily	
<i>Additional comments/details</i> Younger toddlers - C.D's are played daily for relaxation/nursery time Older toddlers - a C.D player is also used	
<b>Additional Activities</b>	YES
Cookery	NO
Woodwork	YES
Clay	YES
Livestock	YES

*Other – Describe*  
 Younger toddlers - children carry out cookery tasks - buns, iced biscuits, rice krispie buns. The children help make their own playdough in different colours and theme related. There is a planned visit to the farm at the end of the Summer.  
 Older toddlers - The children carry out cookery tasks - green buns, fruit salad, ice lollies, cakes. They help make play dough on a weekly basis and take walks to the local duckpond. Chicken's are available at Rosetta P.S.

	<b>Satisfactory / Unsatisfactory</b>
<b>Outdoor Play</b>	YES
Safety	YES
<i>Comments/details</i> Younger toddlers - the children use the side garden for outdoor play daily - 10am-10.45 and 3pm-3.45. Older toddlers - the children use the side garden daily	
Supervision / Staff Children Ratio	YES
<i>Comments/details</i> Appropriate - as in room	
Surface	YES
<i>Comments/details</i> safety surface	
Toys	YES
<i>Comments/details</i> balls, trucks, cars, tent, basket ball, hoops - sand and water trays can also be brought outside	
Equipment e.g. Swings	YES
<i>Comments/details</i> Climbing frame, large slide	
Potential Hazards	NO
<i>Comments/details</i> None observed	
<b>Arrangements for outings</b>	YES
Staff ratio to children when outside?	YES
Reins/buggies?	YES
<i>Additional comments/details:</i> A staff ratio of 1:2 is maintained on all outings. Outings include Cregagh Park, Cherryvale Park and the local duckpond.	

## 11. Children 2-3 Years continued

<b>Care, Learning &amp; Play</b>	
	<b>Satisfactory / Unsatisfactory</b>
Is there a stimulating range and balance of activities which help children make progress in all areas of their development?	YES
Do staff observe, assess and record what children do to help them plan the next steps on children's play and learning?	YES
Are the staff's written assessments available?	YES
Is there feedback to parents if areas of concern?	YES
Do children make decisions, explore, investigate and relate to others?	YES
Are the children involved interested and enjoy their play?	YES
Are staff interested in what children do and say? (Talk and listen to them; ask questions to make them think; respond to children's interests; praise and encourage them)	YES
<p><i>Comments</i></p> <p>Younger toddlers - there is a wide range of age appropriate activities available to children to progress all areas of development. The younger toddlers access resources from the older group providing variety for the children. Staff carry out daily observations which are recorded in a daily diary, this includes appetite, sleep, toileting and activities. This book is sent home each day for parents to read. Monthly notebooks are also kept to record all observations relating to all of the developmental areas and to identify any areas of concern. Daily verbal feedback is given to parents and staff will meet with parents if there is a developmental issue. Children are encouraged to make decisions in play. The daily routine is a mix of free play, structured play, heuristic play and physical play. Activities are planned around the monthly themes. The current themes are under the sea and the jungle.</p> <p>Older toddlers - there is a good range of age appropriate activities available to the children to progress all areas of development. Staff carry out daily observations which are recorded in a daily diary and sent home to parents. Written observations are also kept and stored in each child's folder. These observations focus on all of the developmental areas to identify progress and any areas of concern. Daily verbal feedback is given to parents as appropriate and staff will meet with parents regarding any areas of difficulty. The daily routine in each room consists of a balance of free play, outdoor play, structured activities such as arts and crafts and 'wind down time'.</p>	

## 11. Children 2-3 Years continued

<b>Awareness of Multi-Cultural, Disability and Additional Needs</b>	
Is there access to appropriate toys, learning resources and equipment for all children?	YES
<p><i>Comments:</i> All of the toddlers have equal access to toys and learning resources, regardless of age, gender, ethnicity, disability or religious, cultural background. Again this is in accordance with the Equal Opportunities Policy of Bumbles as a whole.</p>	
Do resources reflect positive images of culture, ethnicity, gender, disability and children with additional needs?	YES
<p><i>Comments:</i> Resources reflect positive images of culture, ethnicity, gender and disability via dolls puzzles, small world, books, posters, multicultural dresses and the celebration of Hindu festivals, the festival of lights and the experimentation of different foods i.e chinese food.</p>	
Are there mechanisms for consultations with parents and other agencies to meet all children's needs?	YES
<p><i>Comments:</i> There are sound mechanisms in place for consultation with both parents and other agencies to ensure that children's needs are met. There are sound mechanisms in place for consultation with both parents and other agencies to ensure that children's needs are met.</p>	
Are all children valued and included and their individual needs met?	YES
<p><i>Comments:</i> Staff in both rooms appear to respect and value children as individuals and appear committed to meeting each child's unique needs.</p>	
<i>Additional comments/details</i>	

**11. Children 2-3 Years continued****Comment On the Following**

	<b>Satisfactory / Unsatisfactory</b>
Staff / Child Interaction	YES
<p>Younger toddlers - Staff were observed engaging in water play with the children in the side garden. This interaction was relaxed and positive. The children pretended to be making dinner in the water tray and the staff member was observed talking to the children about food. The children clearly enjoyed this interaction. Some of the children threw water at each other. The member of staff intervened appropriately and clearly explained to the children the reasons why water should not be thrown.</p> <p>Older toddlers - the children were at circle time during this Inspection. The children were encouraged and supported to clean their teeth. Good staff direction and guidance noted. The children were timed for three minutes on a timer. The children were interested in this activity. Children were given child friendly explanations regarding oral hygiene and the reasons for brushing their teeth. Following this, the children sat on a mat on the floor for story time. The children presented as happy and relaxed in the presence of staff</p>	
Child / Staff Interaction	YES
<p>Younger toddlers - The children were noted to seek out staff members and presented as relaxed and happy in their presence.</p> <p>Older toddler - The children related well to staff and thoroughly enjoyed interacting with them in activities</p>	
Child/Child Interaction	YES
<p>Younger toddlers - The children related well together. Those children that were throwing water at each other stopped this once the staff member explained to the children the reasons why this was not appropriate. There were no serious behavioral issues observed.</p> <p>Older toddlers - the children played well together and no behavioural issues were observed.</p>	
Staff Relationships	YES
<p>Younger toddlers - staff appeared to work well together and there were no concerns reported.</p> <p>Older toddlers - staff worked well together</p>	
General atmosphere of group (e.g. noisy, quiet, busy, happy etc)	YES
<p>Younger toddlers - the atmosphere of the group was busy and happy</p> <p>Older toddler - the atmosphere of the group was busy, happy and interested</p>	
Are all children's needs being met as their ability progresses?	YES
<p>It would appear that the needs of both the younger and older toddlers are being met in the Nursery setting.</p>	
Key worker System	NO
<p>Not in operation.</p>	

Feedback to parents. How?	YES
Verbal feedback, record books, parents notice board.	

<b>12. Children 3 Years – School-age</b>	
<b>Does the facility cater for children aged 3 years – school age?</b>	YES
<b>Number of PEAGS places</b>	
If yes, please indicate whether the facility meets satisfactory standards in the areas below and give details of actions that need to be taken to rectify any shortcomings.	
<b>Accommodation &amp; Heating</b>	<b>Satisfactory / Unsatisfactory</b>
Office & Staff Space:	YES
Disability Access	NO
Type of Heating: Oil	YES
Guards:	YES
Level of heat:	YES
Level of natural light:	YES
Level of ventilation:	YES
Arrangements for cleaning: Daily	YES
Is the overall standard of Accommodation & Heat satisfactory?	YES
<i>Additional Comments:</i> Pre school room 3-4years. On the day of Inspection there were 10 children and 3 staff present. The pre school room is spacious and bright, and the overall standard of accommodation and heat appears to be satisfactory. However, there is no disability access due to the room being located up two flights of stairs.	
<b>Kitchen Facilities</b>	<b>Satisfactory / Unsatisfactory</b>
Food Preparation meets Health & Safety requirements:	YES
Arrangements for cleaning kitchen:	YES
Have children access to kitchen?	NO
If yes, are they supervised?	NOT APPLICABLE
Is the overall standard of kitchen facilities satisfactory?	YES
<i>Additional Comments:</i> As noted previousy, there is a high standard of cleanliness and hygiene in the kitchen facilities. The children do not have access to the kitchen at any time.	
<b>Food &amp; Drink</b>	<b>Satisfactory / Unsatisfactory</b>
Drinking Water easily accessible:	YES
Are snacks provided?	YES
Are main meals provided?	YES
Is food cooked on premises?	YES
Snacks & Meals healthy and nutritious:	YES
Catering for individual tastes and cultures:	YES
Food provided by : Facility	YES
Compliant with parental wishes:	YES
Safely stored:	YES
<i>Additional Comments:</i> Drinking water is accessible to the pre school children throughout the day. Snacks and main meals are provided by the nursery ,and the children eat their meals are provided by the Nursery, and the children eat their meals in the dining area adjacent to the kitchen. Any specific dietary requirments/allergies are taken account of and food is safely stored in the kitchen.	

<b>Play Space</b>	<b>Satisfactory / Unsatisfactory</b>
Indoor play space:	YES
Outdoor play space:	YES
<i>Additional Comments:</i> There is ample play space both inside the pre school room and in the side garden to which the children have access on a daiy basis.	
<b>Security / Safety</b>	<b>Satisfactory / Unsatisfactory</b>
Doors:	YES
Windows / Glass:	YES
Controlled Access:	YES
All visitors identified:	YES
Designated rooms solely for care of children:	YES
Storage of cleaning material:	YES
Storage of Medication:	YES
Is the overall standard of Security & Safety satisfactory?	YES
<i>Additional Comments:</i> Security and safety arrangements are satisfactory, as noted previously.	
<b>Toilets &amp; Washbasins</b>	<b>Satisfactory / Unsatisfactory</b>
Number of Toilets: Children: 5 Staff: 5	YES
Number of Toilets at child height:	YES
Number of Disabled toilets:	YES
Are Toilets easily accessible:	YES
Number of Washbasins: Children: 4 Staff: 1	YES
Number of Washbasins at child height:	YES
Are Washbasins easily accessible:	YES
Liquid soap	YES
Towels: Paper	YES
Hygiene:	YES
Is the overall standard of toilets & washbasins satisfactory?	YES
<i>Additional Comments:</i> The pre schoolers can use any of the toilets throughout the Nursery, but while in their room tend to use the nearest toilets which are situated down a small flight of stairs. There is a window through which staff can supervise children while going up and down the stairs. Children are encouraged to use the toilet independently, although staff can provide support if required.	



<b>Toileting Arrangements</b>	YES
Arrangements for toileting:	On demand
Adequate Supervision	YES
<i>Additional Comments:</i> Children can use the toilet on demand though the day and are also encouraged to go after snacks and lunch time.	
<b>General Hygiene of Premises – Regular Cleaning</b>	
Frequency of cleaning	Daily
Is the overall standard of hygiene of the premises satisfactory?	YES / NO / NA
<i>Additional Comments:</i> As with the rest of the Nursery, a high standard of cleanliness and hygiene is maintained in the pre school room.	
<b>Equipment</b>	<b>Satisfactory / Unsatisfactory</b>
Sufficient play equipment and materials	YES
Age appropriate	YES
Furniture and equipment in good order	YES
Equipment meet developmental needs of children	YES
Easily accessible	YES
Promotes cultural awareness	YES
Storage facilities:	YES
Arrangement for cleaning toys:	Daily
Is the standard of equipment satisfactory?	YES
Adequate number of child size chairs and tables for groups of children to play and eat together	YES
<i>Additional Comments:</i> The pre school room is well resourced, with a wide range of toys and play equipment suitable to the developmental needs of this age group. All furniture and equipment appears to be in good condition and is easily accessible to the children. The layout of the room is very appropriate and has clearly been well thought out by staff.	

	<b>Satisfactory / Unsatisfactory</b>
<b>Equipment available - Messy Area</b>	
<b>Sand</b>	YES
Wet Sand	YES
Dry Wet	YES
Protective Clothing	YES
<i>Comments/Details</i> Sand is available on a daily basis in the room or outside in the side garden weather permitting. Sawdust can be used in the room to replace sand. Tools such as sieves, scoops, buckets and spades, tractor and trucks are provided for the children to use.	
<b>Water</b>	YES
Protective Clothing	YES
<i>Tools – give details</i> sea creatures, magnetic fish	
<i>Additional Comments/Details</i> water play is available daily	
<b>Dough</b>	YES
Protective Clothing	YES
<i>Tools</i> cutters, shapes, rolling pins	
<i>Additional Comments/Details</i> the children help to make play dough. This activity is available daily and can be alternated with plastercine.	

	<b>Satisfactory / Unsatisfactory</b>
<b>Paint</b>	YES
Table Top	YES
Easels	YES
Paper	YES
Protective Clothing	YES
<i>Additional Comments/Details</i> Painting and arts and crafts are an important part of the children's daily routine, and a range of equipment such as paints, markers, crayons, chalks and junk art material is provided. An easel is also available on the wall, at the children's level. The children can choose what they would like to paint.	
<b>House Corner</b>	YES
<i>Variety and condition of equipment</i> In good condition.	
<i>Lay out</i> sink, cupboards, fridge, washing machine, utensils, play food saucepans, cutlery, plastic food, telephone.	
<i>Additional Comments/Details</i> located at the back of the room and clearly distinguishable from the rest of the room	
<b>Imaginative Play</b>	YES
<i>Dressing-up clothes:</i> located in the hallway entrance to the room	
<i>Types:</i> vet, costumes, princess, nurse, accessories	
<i>Mirror:</i> Not available	
<i>Additional Comments/Details</i> Some equipment has been moved to playstation	
<b>Books</b>	YES
<i>Variety/Condition:</i> In good condition	
<i>Suitability:</i> Age appropriate ' Frog' 'Why' 'Goldilocks and the three bears'	
<i>Situated in quiet area:</i> located in the corner of the room	
<i>Comfort Level:</i> sofa and soft cushions provided	
<i>Additional Comments/Details</i> additional books are located in the upstairs library. Books are rotated regularly to provide the children with information about current interests	
<b>Table Top</b>	YES
<i>Range:</i> A good range of age appropriate activities available	
<i>Variety:</i> pet puzzles, lego, jigsaws, small world and house, arts & crafts	
<i>Additional Comments/Details</i>	

<b>Floor Toys</b>	YES
<i>Range:</i> In good condition and age appropriate	
<i>Variety:</i> dolls house, construction set, lego, roly pollys, tool bench, teddies, little red riding hood, animals, tree house	
<i>Additional Comments/Details</i>	
<b>Physical Play</b>	YES
<i>Large Equipment (Climbing Frame):</i> See outdoor play	
<i>Ride-on-toys (Trampoline):</i> See outdoor play	
<i>Other:</i>	
<i>Additional Comments/Details</i> Space can be cleared within the room for physical play e.g. dancing to music and relaxation time. Outside the children enjoy playing games i.e Whatgts the time Mr Wolf and races.	

<b>Music</b>	YES
<i>Instruments Type:</i> symbols, maracas, castanets, bells, shakers	
<i>Rhymes/Songs:</i> Song time takes place twice a day	
<i>Additional Comments/Details</i> The children use the instruments regularly, in the garden or in the room	
<b>Additional Activities</b>	
Cookery	YES
Woodwork	NO
Clay	YES
Livestock	YES
<i>Other – describe</i> The children do cookery once a week and help to prepare snacks - sausage rolls, cheese straws, buns, soda bread. They help make play dough weekly and Exploris have visited the facility. The children have visited the Zoo.	
<b>Interest Table</b>	NO
<i>Comments:</i> <b>An interest table is to be set up. The current interest is different countries. There is a world map on the wall.</b>	
<b>Nature Table</b>	NO
<i>Comments:</i> Not available at the time of inspetiton, however the children regularly collect sticks, leaves, cones and shells while on outings to the park or beach, and a nature table is then set up to display these.	

<b>12. Children 3 Years – School-age (continued)</b>	
	<b>Satisfactory / Unsatisfactory</b>
<b>Outdoor Play</b>	YES
<b>Safety</b>	YES
<i>Comments/details</i> The pre school children use the side garden, which is fully enclosed.	
<b>Supervision / Staff Children Ratio</b>	YES
<i>Comments/details</i> Appropriate - as in room.	
<b>Surface</b>	YES
<i>Comments/details</i> Appropriate.	
<b>Toys</b>	YES
<i>Comments/details</i> balls, trucks, cars, tent, basket ball, hoops - sand and water trays can also be brought outside	
<b>Equipment e.g. Swings</b>	YES
<i>Comments/details</i> Climbing frame, large slide	
<b>Potential Hazards</b>	NO
<i>Comments/details</i> None observed	

<b>12. Children 3 Years – School-age (continued)</b>	
<b>Structure of Session including times</b>	YES
<b>Free Play</b>	
<i>Comments/Details</i> Free play is scheduled from 1.15-2pm daily. During this time, the children can select from the full range of activities available in the room.	
<b>Structured Play</b>	
<i>Comments/Details</i> Structured activities such as arts and craft, exercise or table top activities take place at regular intervals throughout the day - 10.30-11.15, 12-12.30, 3.45-4.15 and 4.30-5pm	
<b>Storytelling</b>	
<i>Comments/Details</i> There is a story time from 9.45-10.30 and 5-5.45pm daily	
<b>Songs and Rhymes</b>	
<i>Comments/Details</i> Song time takes place every afternoon at home time	
<b>Going home time</b>	
<i>Comments/Details</i> Going home time is at 5.45pm each day.	
<b>Preparation of children</b>	
<i>Comments/Details</i> The children are taken downstairs by staff at 5.30pm and usually assemble in the dining area to wait for their parents to collect them.	

**12. Children 3 Years – School-age (continued)****Care, Learning & Play**

	<b>Satisfactory / Unsatisfactory</b>
Is there a stimulating range and balance of activities which help children make progress in all areas of their development?	YES
Do staff observe, assess and record what children do to help them plan the next steps on children's play and learning?	YES
Are the staff's written assessments available?	YES
Is there feedback to parents if areas of concern?	YES
Do children make decisions, explore, investigate and relate to others?	YES
Are the children involved interested and enjoy their play?	YES
Are staff interested in what children do and say? (Talk and listen to them; ask questions to make them think; respond to children's interests; praise and encourage them)	YES
<i>Comments</i> Staff are continually observing the children and assessing their developmental progress, although observations tend to be informal unless specific areas of concern arise. Any concerns are shared with parents and a meeting with staff/managements may be organised is necessary. There is a very good range and balance of play opportunities within the pre school room.	

**12. Children 3 Years – School-age (continued)****Awareness of Multi-Cultural, Disability and Additional Needs**

Is there access to appropriate toys, learning resources and equipment for all children?	YES
<i>Comments:</i> All of the children in the pre school room have equal access to toys and learning resources - no distinction is made in terms of gender, age, disability, ethnicity or religious/cultural background.	
Do resources reflect positive images of culture, ethnicity, gender, disability and children with additional needs?	YES
<i>Comments:</i> Resources in the pre school room reflect positive images of culture, gender, ethnicity and disability. These include dolls, small world, books, celebrating festivals from different cultures, music, jigsaws.	
Are there mechanisms for consultations with parents and other agencies to meet all children's needs?	YES
<i>Comments:</i> Staff in the pre school room appear to have developed good relationships with the children's parents, and are aware of the importance of consulting with other agencies and professionals is necessary, to ensure that children's needs are met.	
Are all children valued and included and their individual needs met?	YES
<i>Comments:</i> There is a strong sense that all of the pre schoolers are valued and respected as individuals.	
<i>Additional comments/details</i>	



**12. Children 3 Years – School-age (continued)****Comment On the Following**

	<b>Satisfactory / Unsatisfactory</b>
Staff / Child Interaction	YES
Staff members were observed interacting with children playing table top games. The children played candyland game along with staff. The children were interested in this activity and staff interacted positively with the children. Other children were noted to be at the dolls house and the reading corner or playing with mobilo on the floor. Staff related to all children with warmth and affection	
Child / Staff Interaction	YES
The children were happy to be in the presence of staff at activities and were able to approach staff for support when needed.	
Child/Child Interaction	YES
The children played well together and there were no behavioural issues	
Staff Relationships	YES
Staff members appeared to work well together as a team. Staff reported they have a structured routine and staff within the room are supportive of each other	
General atmosphere of group (e.g. noisy, quiet, busy, happy etc)	YES
This was a busy, interested and relaxed group	
Are all children's needs being met as their ability progresses?	YES
Activities are planned with a view to enhancing children's social skills, creative development, language development and early maths and science skills.	
Key worker System	NO
Not in operation.	
Feedback to parents. How?	YES
Verbal feedback, observations, parent's noticeboard, meetings.	

## 13. Parents

### Parental Feedback

29 sets of parental feedback have been received. The majority of feedback received was positive regarding stimulation, standards of care and health and safety

'A wonderful environment as well as encouraging'

'I think bumbles is the best nursery for my children'

'good range of activities and staff are motivated and kind'

'they maintain an excellent standard of behaviour and pay special attention to developing independence'

There were three concerns noted around preschoolers needing more supervision around hygiene; preschoolers needing more stimulation especially in the summer and some issues not being addressed by management

One parent also requested that parents receive their own copy of policies.

## 14. Inspection Outcome

### Information about the setting:

Bumbles Day Nursery is located in a large detached house in the Rosetta area of Belfast. The setting is bright, welcoming and child friendly, with no safety or maintenance issues observed. A Kidz Club and Playstation Group have recently been registered based in Rosetta Primary School.

### Quality of care provision:

The quality of care provision within the Nursery is of a very high standard. The staff team are clearly dedicated and work hard to ensure that an enjoyable and fulfilling experience is provided for the children who attend.

### What has improved since the last inspection?

The recommendations made following the 2010 inspection have now been implemented and the Nursery staff and management appear fully committed to further improving the quality of service offered.

### What is being done well?

Management's awareness of the training needs of staff is positive. Management are proactive in improving the service to the children.

### Issues to be addressed and Recommendations

*Please give anticipated date for completion of each item*

1. It is recommended that staff members undertake child protection training via Keeping Safe on a staggered basis as the facility has had difficulty accessing training for large groups of staff.
2. It is recommended that Miriam Scott and Kerry Burke updates First Aid training
3. It is recommended that a formal fire risk assessment is completed by the Fire Authority
4. It is recommended that dressing up resources in the Tots room is stored within the main room on a trolley/rack to provide easy access to the children
5. It is recommended that dressing up resources are expanded in the baby room.
6. It is required that Confirmation of Vettings are completed for Laura Thompson and Olga Dundare

**15. Signatures**

Name of Inspecting Social Worker:	Date
Signature of Inspecting Social Worker:	
Comments of Day Care Provider:	
Signature of Day Care Provider:	Date
Signature of Senior Social Worker:	Date